

THE UNIVERSITY OF BRITISH COLUMBIA
School of Population and Public Health

SPHA 542 Operations and Logistics
2024 Winter Semester

Course descriptions and class schedules are posted on the School's Master of Health Administration (MHA) website: <https://www.spph.ubc.ca/programs/mha/program-details/>

Please note that this course will be taught in person in UBC Robson Square for both weekends that the course is offered.

UBC hires on the basis of merit and is committed to employment equity. We encourage all qualified applicants to apply.

The deadline for applications is **July 19, 2024**. The application includes the application form and a copy of your CV. Please name your application *surname2024.pdf* using your surname and the year of submission (e.g., 2024) and your CV *surnameCV.pdf*, and e-submit to Lucy Li, Administrative Coordinator, at spphr.coordinator@ubc.ca.

The application form can be found at: <http://www.spph.ubc.ca/careerpaths-and-alumni/career-opportunities/>

Applications will be forwarded to the course instructor after the deadline for applications (**July 19, 2024**). The instructor will make the final selection of the successful candidate.

Remuneration for Teaching Assistants effective September 2023:

- \$38.99/hour (GTA I)
- \$37.53/hour (GTA II)
- \$25.63/hour (UTA I)
- \$23.48/hour (UTA II)

A full-time Teaching Assistantship is 12 hours/week for a total of 192 hours per term. For more information visit: [CUPE 2278 Collective Agreement](#)

Course details and appointment dates are as follows:

SPHA 542 Operations and Logistics November 1-2 and November 23-24, 2024

1 part-time position (40 hours total)

Course Learning Objectives:

- Understand what aspects of health care services create value for patients and public and understand the demand for that value.
- Visualize the steps in a journey patients make in different health care systems, and identify problems and areas that can be improved.

- Identify the tools and techniques that can improve flow a patient goes through each system.
- Understand the mechanisms that ensure the service provided by the health care system is pulled by the customer demand.
- Recognize that processes can be continually improved by measuring and evaluating what provides value.

Duties:

- Marking assignments for the course. The instructor will provide a rubric for marking the assignments.
- Attend some class sessions to support with in class learning.
- Support course setup on Canvas (e.g., upload and update course materials on Canvas, return marked assignments, etc.).

Qualifications:

- A graduate student with an understanding of the learning objectives for the course from direct education and/or professional experience.
- Availability during the course dates (November 1-2 and November 23-24), two weeks before the course, and 3-4 weeks following the course for marking assignments.
- Education and experience in healthcare operations and logistics would be an asset.
- Preference given to individuals with experience in health care management or administration.
- Preference given to individuals with TA experience.
- Working knowledge of software used in the course. Prior experience with e-learning is an asset.
- Excellent written communication skills.
- Ability to prioritize work and meet deadlines.
- Fluent in written and verbal English.
- Ability to work in a team.